



Verdugo Jobs Center

1255 South Central, Glendale 91204

(818) 409-0476; TTY (818) 409-7236

EDD (818) 409-0441

Hours of Operations: Mon-Fri 8am-5pm

www.verdugojobscenter.org



2010



Mon

Tue

Wed








Thu

Fri

Sat

Additional UI Assistance available Monday Through Friday from 7:30am - 8:00am & 5:00pm - 5:30pm

Career Coaches: Tuesdays and Thursdays ONLY from 10:00am - Noon & 2:00pm - 4:00pm

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|---|--|---|--|--|---|
| <p>1. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Standout Interviewing Skills</u> <u>3:15pm</u></p> | <p>2. Job Club 10am-Noon <u>New Veterans</u> <u>Orientation 1pm-4pm</u></p> | <p>3. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Scheduled Mock Interviews</u> See Greg to schedule</p> | <p>4. Job Club 10am-Noon <u>Market Yourself</u> 2:00pm-4:00pm</p> | <p>5. CTB Workshop 9am</p> | <p>6. UI Assistance 10am-2pm</p>  |
| <p>8. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Standout Interviewing Skills</u> <u>3:15pm</u></p> | <p>9. Job Club 10am-Noon</p>  | <p>10. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Scheduled Mock Interviews</u> See Greg to schedule</p> | <p>11. Job Club 10am-Noon Stress Management 9:30am-11:30am</p> | <p>12. CTB Workshop 9am <u>Understanding UI</u> 10:00am - Noon</p> | <p>13. UI Assistance 10am-2pm</p> |
| <p>15. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Standout Interviewing Skills</u> <u>3:15pm</u></p> | <p>16. Center opens at 9am Job Club 10am-Noon</p> | <p>17. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Scheduled Mock Interviews</u> See Greg to schedule</p>  | <p>18. Job Club 10am-Noon Stress Management 9:30am-11:30am</p> | <p>19. CTB Workshop 9am</p> | <p>20. UI Assistance 10am - 2pm</p> |
| <p>22. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Standout Interviewing Skills</u> <u>3:15pm</u></p> | <p>23. Job Club 10am-Noon Market Yourself 9:30am-11:30am</p> | <p>24. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Scheduled Mock Interviews</u> See Greg to schedule</p> | <p>25. Job Club 10am-Noon</p> | <p>26. CTB Workshop 9am <u>Understanding UI</u> 10:00am - Noon</p> | <p>27. UI Assistance 10am-2pm</p> |
| <p>29. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Standout Interviewing Skills</u> <u>3:15pm</u></p> | <p>30. Job Club 10am-Noon</p>  | <p>31. VJC Orientation 9am or 1:30pm <u>Resume Writing 10:45-12p</u> <u>Scheduled Mock Interviews</u> See Greg to schedule</p> |  |  |  |